



Management Committee Meeting

MINUTES

**Thursday 17 September 2020, 6:00pm
City of Stirling (Challenger Room)
25 Cedric Street, Stirling**

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park

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TAMALA PARK REGIONAL COUNCIL

MEMBERSHIP

OWNER COUNCIL	MEMBER
Town of Cambridge	Cr Andres Timmermanis (CHAIR)
City of Joondalup	Cr John Chester
City of Stirling	Cr Karen Caddy Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri
City of Wanneroo	Cr Brett Treby

PRESENT

Chair	Cr Andres Timmermanis
Councillors	Cr Karen Caddy Cr John Chester Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri Cr Brett Treby
Alternate Members	Nil
Staff	Mr Tony Arias (CEO) Mr Simon O’Sullivan (Manager Project Coordination) Ms Vickie Wesolowski (Executive Assistant)
Apologies Councillors	Nil
Apologies Staff	Nil
Absent	Nil
Consultants	Mr Alan Abel – Satterley Property Group Mr Carl Buckley – Satterley Property Group Ms Julia Nelson – Satterley Property Group Mr Renata Steenland – Satterley Property Group Mr Bryony Yuill – Satterley Property Group
Members of the Public	Nil
Press	Nil

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:20pm.

DISCLOSURE OF INTERESTS

Nil

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Nil

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Moved Cr Caddy, Seconded Cr Sandri

That the Minutes of the Management Committee Meeting of 23 July 2020 be confirmed, and signed by the Chair, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (7/0).

5.1 BUSINESS ARISING FROM MINUTES (NOT COVERED ELSEWHERE IN THE AGENDA)

Nil

6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

7. MATTERS FOR WHICH MEETING MAY BE CLOSED

8.5 Review of Deliverables - Development Manager's Key Performance Indicators – Confidential

8.6 Key Personnel – Development Manager / Project Resourcing – Confidential

8.7 Mindarie Regional Council Landfill Buffer – Groundwater Monitoring Update – Confidential

8. ADMINISTRATION REPORTS AS PRESENTED 8.1 – 8.7

8.1 BUSINESS REPORT – PERIOD ENDING 10 SEPTEMBER 2020

Moved Cr Treby, Seconded Cr Sandri.

[The recommendation in the agenda]

That the Management Committee RECEIVES the Business Report to 10 September 2020.

The Motion was put and declared CARRIED (7/0).

8.2 PROJECT FINANCIAL REPORT – JULY 2020

Moved Cr Caddy, Seconded Cr Migdale.

[The recommendation in the agenda]

That the Management Committee RECEIVES the Project Financial Report (July 2020) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (7/0).

8.3 SALES AND SETTLEMENT REPORT – PERIOD ENDING 10 SEPTEMBER 2020

Moved Cr Chester, Seconded Cr Sandri.

[The recommendation in the agenda]

That the Management Committee RECEIVES the Sales and Settlement Report to 10 September 2020.

The Motion was put and declared CARRIED (7/0).

8.4 CATALINA PROJECT WEBSITE

Moved Cr Caddy, Seconded Cr Treby.

[The recommendation in the agenda]

That the Management Committee recommends that Council NOTES the Satterley Property Group advice dated 20 July 2020 in relation to the Catalina Project website.

The Motion was put and declared CARRIED (7/0).

Moved Cr Caddy, Seconded Cr Migdale.

That Standing Orders be suspended to allow Confidential Items 8.5 – 8.7 to be discussed behind closed doors.

The Motion was put and declared CARRIED (7/0).

8.5 REVIEW OF DELIVERABLES - DEVELOPMENT MANAGER'S KEY PERFORMANCE INDICATORS – **CONFIDENTIAL**

Moved Cr Migdale, Seconded Cr Chester.

[The recommendation in the agenda]

That the Management Committee recommends that Council:

1. RECEIVES the Satterley Property Group report (July 2020) on the review of deliverables required by the Development Manager's Key Performance Indicators (February 2020).
2. ADVISES the Satterley Property Group that it notes that a number of the deliverables required by the Key Performance Indicators have not been satisfactorily addressed and REQUESTS that the Satterley Property Group provide an updated review to address the identified items of concern.

Moved Cr Caddy, Seconded Cr Migdale.

That Standing Orders be suspended to allow Item 8.5 to be discussed.

The Motion was put and declared CARRIED (7/0).

Moved Cr Sandri, Seconded Cr Migdale.

That Standing Orders be reinstated.

The Motion was put and declared CARRIED (7/0).

Moved Cr Sandri, Seconded Cr Treby.

[A procedural motion]

That the Item be held over to the Management Committee meeting of 12 November 2020 and that the Satterley Property Group be requested to provide information on the achievement of the measures as required by the revised Development Manager's KPIs, approved 20 February 2020.

The Motion was put and declared CARRIED (7/0).

8.6 KEY PERSONNEL – DEVELOPMENT MANAGER / PROJECT RESOURCING – CONFIDENTIAL

Moved Cr Caddy, Seconded Cr Chester.

[The recommendation in the agenda]

That the Management Committee recommends that Council:

1. ADVISES the Satterley Property Group that its ACCEPTS the proposed arrangements to resource the Catalina Project, as set out in Satterley Property Group's letter of 10 September 2020, on a trial basis until 31 March 2021. However, it REQUIRES that this arrangement be reviewed at the conclusion of this trial period consistent with the Development Management Agreement 2010.
2. APPROVES the appointment of the following key personnel pursuant to Clause 4.5 of the Development Management Agreement:

Name of Replacement Person	Position
Julia Nelson	Development Manager

Moved Cr Caddy, Seconded Cr Sandri.

That Standing Orders be suspended to allow Item 8.6 to be discussed.

The Motion was put and declared CARRIED (6/1).

For: Cr Caddy, Cr Chester, Cr Lagan, Cr Migdale, Cr Sandri and Cr Treby

Against: Cr Timmermanis

Moved Cr Migdale, Seconded Cr Sandri.

That Standing Orders be reinstated.

The Motion was put and declared CARRIED (7/0).

The Chair put Recommendations 1 and 2 separately.

That the Management Committee recommends that Council:

- 1. ADVISES the Satterley Property Group that it ACCEPTS the proposed arrangements to resource the Catalina Project, as set out in Satterley Property Group's letter of 10 September 2020, on a trial basis until 31 March 2021. However, it REQUIRES that this arrangement be reviewed at the conclusion of this trial period consistent with the Development Management Agreement 2010.**

The Motion was put and declared LOST (0/7).

- 2. APPROVES the appointment of the following key personnel pursuant to Clause 4.5 of the Development Management Agreement:**

Name of Replacement Person	Position
Julia Nelson	Development Manager

The Motion was put and declared CARRIED (7/0).

8.7 MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING UPDATE - CONFIDENTIAL

Moved Cr Migdale, Seconded Cr Chester.

[The recommendation in the agenda]

That the Management Committee RECEIVES the update on groundwater monitoring.

The Motion was put and declared CARRIED (7/0).

Moved Cr Treby, Seconded Cr Migdale.

That Standing Orders be reinstated and the meeting doors be opened.

The Motion was put and declared CARRIED (7/0).

9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

12. MATTERS BEHIND CLOSED DOORS

- 8.5 Review of Deliverables - Development Manager's Key Performance Indicators – Confidential
- 8.6 Key Personnel – Development Manager / Project Resourcing – Confidential
- 8.7 Mindarie Regional Council Landfill Buffer – Groundwater Monitoring Update – Confidential

13. GENERAL BUSINESS

Nil

14. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:41pm.

These minutes were confirmed at a meeting on

SIGNED this day of 2020

as a true record of proceedings.

CHAIR