

TAMALA PARK  
REGIONAL COUNCIL

# Special Meeting of Council

## AGENDA

Thursday 3 July 2008  
Town of Vincent, 5.30pm

TAMALA PARK  
REGIONAL COUNCIL  
(TPRC)  
COMPRISES THE  
FOLLOWING  
COUNCILS:

Town of Cambridge  
City of Joondalup  
City of Perth  
City of Stirling  
Town of Victoria Park  
Town of Vincent  
City of Wanneroo

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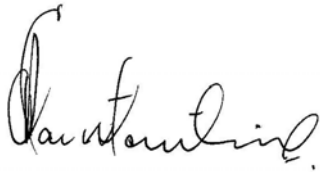
**TAMALA PARK REGIONAL COUNCIL**

Councillors of the Tamala Park Regional Council are respectfully advised that the special meeting of Council will be held at the Town of Vincent, 244 Vincent Street, Leederville at 5.30pm on Thursday 3 July 2008.

The business papers pertaining to the meeting follow.

Your attendance is requested.

Yours faithfully



**R A CONSTANTINE**  
Chief Executive Officer

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Mayor Simon Withers	
City of Joondalup	Cr Albert Jacob Mayor Troy Pickard	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Paul Collins Cr John Italiano Cr David Michael Cr Bill Stewart	Cr Kathryn Thomas Cr Terry Tyzack
Town of Victoria Park	Mayor Trevor Vaughan	
Town of Vincent	Mayor Nick Catania	Cr Steed Farrell
City of Wanneroo	Cr Tracey Roberts Cr Bob Smithson	Cr Alan Blencowe Cr Frank Cvitan

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

**PRELIMINARIES**

**PRAYER**

**1. OFFICIAL OPENING**

**DISCLOSURE OF INTERESTS**

**2. PUBLIC STATEMENT/QUESTION TIME**

Local Government Act Section 5.24  
Local Government Admin Regulation 5 – requires question time be allowed at  
Special meetings of Councils

**3. APOLOGIES AND LEAVE OF ABSENCE**

**4. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

**5. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Item 6 – Tender Assessment Report.

**6. ADMINISTRATION REPORTS (AS FOLLOWS)**

## **6.1 TENDER ASSESSMENT – STRUCTURE PLANNING LOT 9504 AND ADJACENT LAND - MINDARIE**

### **Report Information**

Location: Lot 9504 Mindarie  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer      File Reference: 18.121.624.9

### **Recommendation**

**Please see the confidential report circulated separately.**

### **Voting Requirements**

Simple Majority

### **Report Purpose**

To select a tender and award a contract for provision of consultancy services for structure planning and securing approvals for a structure Plan for lot 9504 and adjacent land at Mindarie.

### **Relevant Documents**

Relevant Documents: Refer confidential report circulated separately  
Available for viewing at the meeting: Nil

### **Policy Reference**

TPRC Purchasing Policy (review 28 February 2008) sets out procedure and policy for tendering and evaluation of tenders.

### **Local Government Act/Regulation**

- Act - Local Government 1995: 3.57 - Tenders required for contracts of a prescribed kind;
- Act - Local Government 1995: 5.43 – Provides that the local government may limit delegated power to CEO to accept tenders to a nominated amount;
- Regulations - Local Government (Functions and General) 1996: R11 Tenders to be invited for contracts exceeding \$100,000 - some exception noted Regulation;
- Regulations - Local Government (Functions and General) 1996: R12-24 - Sets out procedures for dealing with Tenders & Registrations of Interest.

### **Previous Minutes**

- 19 June 2008 - Ordinary Council meeting (Item 9.10 - Tender Evaluation Report)
- 15 May 2008 - Special Council meeting (Item 6 - In Person presentations by tenderers)
- 24 April 2008 - Ordinary Council meeting (Item 9.6 - Tender evaluation procedures and timetable)

- 21 February 2008 - Ordinary Council meeting (Item 9.6 - Authority to Tender)

### **Budget Comment**

Budget for consultancy services to be finalised in conjunction with the 2008/09 TPRC formal Budget.

### **Background**

Tenders for structure planning were authorised by the Council on 21 February 2008.

Tenders were advertised from 31 March 2008 and closed 1 May 2008.

Four tenders have been evaluated in accordance with an evaluation plan advised to the Council on 24 April 2008.

The tender evaluation report has been presented for assessment by the Council, the report has been circulated as a confidential document until decided.

### **Comment**

Please see the confidential report circulated separately.

The CEO will make a short presentation of the evaluation Committees conclusions contained in the Confidential Report.

**7. FORMAL CLOSURE OF MEETING**