COMPLAINT ABOUT ALLEGED BREACH FORM;
Code of Conduct for Council Members, Committee Members and Candidates

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

NOTE: A complaint about an alleged breach must be made —
(a) in writing in the form approved by the local government;
(b) to an authorised person;
(c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint:
Name: _____ Given Name(s) Family Name

Contact details of person making the complaint:
Address: _____ Email: _____ Contact number: _____

Name of the local government (city, town, shire) concerned:

Name of council member, committee member, candidate alleged to have committed the breach:

State the full details of the alleged breach. Attach any supporting evidence to your complaint form.

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CATALINA Regional Council

Date of alleged breach:
_____ / _____ / 20_____

SIGNED:

Complainant's signature: ……..

Date of signing: _____ / _____ / 20_____

Received by Authorised Officer

Authorised Officer's Name: ……..

Authorised Officer's Signature: ……..

Date received: _____ / _____ / 20_____

NOTE TO PERSON MAKING THE COMPLAINT:

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made:

- **For a complaint about a councillor, committee member or candidate to the Chief Executive Officer;**
- **For a complaint about the Chair, to the Chief Executive Officer.**

Signed complaint form is to be forwarded to:

Chris Adams; Chief Executive Officer
Unit 2/369 Scarborough Beach Road,
Innaloo WA 6018
mail@catalina.wa.gov.au