

TAMALA PARK  
REGIONAL COUNCIL

# Meeting of Council

## AGENDA

**Wednesday 9 December 2009**  
**Town of Vincent, 5.30pm**

TAMALA PARK  
REGIONAL COUNCIL  
(TPRC)  
COMPRISES THE  
FOLLOWING  
COUNCILS:

Town of Cambridge  
City of Joondalup  
City of Perth  
City of Stirling  
Town of Victoria Park  
Town of Vincent  
City of Wanneroo

**Please note:** The time for formal commencement of meeting is 5.30pm, however, Council members will need to complete the formality of Declaration of Office prior to commencement of the meeting and it is therefore requested that Council members be available from 5.20pm to allow sufficient time for declaration forms to be prepared and for the declaration formality to be completed.

It is proposed that the 12 Council members will make the declarations in unison and in accordance with Local Government Act Regulation 13.

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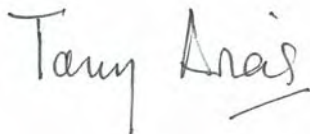
**TAMALA PARK REGIONAL COUNCIL**

Councillors of the Tamala Park Regional Council are respectfully advised that the ordinary meeting of Council will be held at the Town of Vincent, 244 Vincent Street, Leederville at 5.30pm on Wednesday 9 December 2009.

The business papers pertaining to the meeting follow.

Your attendance is requested.

Yours faithfully



**TONY ARIAS**  
Chief Executive Officer

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Mayor Simon Withers	
City of Joondalup	Mayor Troy Pickard Cr Geoff Amphlett	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Leonie Getty Cr John Italiano Cr David Michael Cr Stephanie Proud	
Town of Victoria Park	Mayor Trevor Vaughan	
Town of Vincent	Mayor Nick Catania	
City of Wanneroo	Cr Dianne Guise Cr Glynis Monks	Mayor Jon Kelly Cr Brett Treby

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

### FORMATION OF THE COUNCIL

Tamala Park Regional Council was formed by 7 local governments following procedures set down in Section 3.64 of the Local Government Act.

Promulgation of the Council was made by notice in the Government Gazette on 3 February 2006.

The Council comprises 12 members made up from the 7 participant local governments.

The Tamala Park Regional Council operates according to an Establishment Agreement, which forms the basis of the approval for the Council's existence.

Decision-making, assets and liabilities are in accordance with ownership shares of each of the Councils in a parcel of land described as Lot 9504 (previously Lot 118 Mindarie). The current schedule of ownership shares and voting entitlements is as follows:

Council	Project Shareholding Joint Development Shares	Voting
Town of Cambridge	1/12	1 vote
City of Perth	1/12	1 vote
Town of Victoria Park	1/12	1 vote
Town of Vincent	1/12	1 vote
City of Joondalup	2/12	2 votes
City of Wanneroo	2/12	2 votes
City of Stirling	4/12	4 votes

### TAMALA PARK REGIONAL COUNCIL ESTABLISHMENT AGREEMENT

A summary of provisions is as follows:

- Clause 1: Records ownership shares in Lot 118 land and defines the portion of Lot 118 that is subject to the Tamala Park Regional Council regional purpose;
- Clause 2: Records the name of the Council - the Tamala Park Regional Council;
- Clause 4: Records the regional purpose as:
  - a) to undertake, in accordance with the objectives, the rezoning, subdivision, development, marketing and sale of the Land; and
  - b) to carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph (a) of this clause.
- Clause 5: Sets out the objectives of the Council as the following:
  - a) to develop and improve the value of the Land;
  - b) to maximise, within prudent risk parameters, the financial return to the Participants;
  - c) to balance economic, social and environmental issues; and
  - d) to produce a quality development demonstrating the best urban design and development practice.

- Clause 6.1: Provides for the participants to appoint members to the Council;
- Clause 6.2: Effectively sets the normal term of office at two years expiring Friday before the normal local government election date;
- Clause 6.3: Provides for election of the Chairman and deputy chairman for (up to) 2 years by the Council;
- Clauses 6.4/6: Sets out the role of Chairman, Deputy Chairman and Council – provisions follow the roles set out in the Local Government Act;
- Clause 7: Requires participants to transfer to the Tamala Park Regional Council their interest in the 'Regional Purpose' land;
- Clause 8: Requires payment of rates to the City of Wanneroo when land is subdivided and in order for dealing;
- Clause 8: Provides that certain compensation payments received by participant Councils under the State's Bush Forever policy are assigned to the Regional Council and the circumstances when other contributions may be requested by the Tamala Park Regional Council;
- Clause 9: Deals with financial distributions to participants;
- Clause 10: Provides that the Tamala Park Regional Council may borrow funds;
- Clause 11: Deals with withdrawal conditions and essentially requires any withdrawal to be by common agreement;
- Clause 12: Provides that a participant may divest all or part of its ownership interest to other participants at market value;
- Clause 13: Deals with the winding up of the Council and the division of assets and liabilities; and
- Clause 14: Deals with dispute resolution and facilitates arbitration as a last resort.

### **DECLARATION BY ELECTED MEMBER OF COUNCIL**

Prior to the TPRC Council meeting, Councillors will need to make a Declaration in the form shown on the next page.

In view of the large number of members and deputies, it has been proposed that all elected members and deputies could undertake the swearing in ceremony in unison.

### **LOCAL GOVERNMENT (RULES OF CONDUCT) REGULATIONS 2007**

The declarations to be made by Council members are required to cite, and for Council members to agree to abide by, the Local Government (Code of Conduct) Regulations which came into effect on 20 October 2007.

Individual declaration forms will be provided to Council members at the meeting for signing.

The full text of the regulations is included in the CD information pack so that Council members may be aware of the code referred to in their declarations.



Form 7  
Local Government Act 1995  
Local Government (Constitution) Regulations 1998 [reg.13(1)(c)]

**DECLARATION BY ELECTED MEMBER OF COUN**

COPY

Declaration by elected member

I  
of

having been elected to the office of \*Chairman/Deputy Chairman/Councillor of the Tamala Park Regional Council declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the *Local Government (Rules of Conduct) Regulations 2007*.

Declared at *Town of Vincent  
244 Vincent Street  
Leederville WA 6007*

On the *9<sup>th</sup> day of December 2009*

By .....  
(Council member signature)

Before me

*John Anthony Arias*  
.....  
(Name) (Signed)

\* Delete those that do not apply

## **PRELIMINARIES**

### **Procedure for Election of Chairman and Deputy Chairman**

The Local Government Amendment Act 2006 makes provision for voting at ordinary elections of Council and for the election of Mayors, Deputy Mayors and by application of Regional Council provisions of the Local Government Act, the election of Chairman and Deputy Chairman by Regional Council members.

The voting system requires, in summary, the following:

- Nominations to be made for the position of Chairman or Deputy Chairman in writing either before the meeting or at the meeting. Where the person nominated is not the party making the nomination, the person nominated must signify acceptance of the nomination.
- Where there is more than 1 nomination, ballot papers are prepared by drawing lots to determine the order of names which appear on the ballot paper.
- Ballot papers must be marked in some unique way. The Council members must be advised that the returning officer has marked the ballot papers.
- Ballot papers are distributed and members mark their single choice of a candidate by a tick beside the candidate's name.

### **Voting First Time**

1. A candidate who receives the greatest number of votes is the successful candidate.
2. Where after counting two or more candidates have an equality of votes so that a declaration of a successful candidate under paragraph 1 is not possible then the meeting is adjourned by the CEO for a period:
  - In the case of the election of the Chairman for a period between 15 minutes and 7 days.
  - In the case of the election of the Deputy Chairman – to a special meeting of the Council to be held within 7 days (and does not exclude a meeting following closely after the meeting at which the first vote was taken).

### **Voting Second Time**

When the meeting reconvenes (Chairman) or at the special meeting convened (Deputy Chairman) the ballot for election from continuing candidates is taken and the candidate with a majority of votes is declared and elected.

In the event of an equality of votes between two or more members so that one member cannot be declared elected with a majority of votes then lots are drawn in accordance with regulations to determine a successful candidate.



Local Government Act 1995  
Schedule 2.31

### NOMINATION FORM

#### CHAIRMAN

I, .....  
being a Councillor of the Tamala Park Regional Council nominate  
Councillor .....  
for the position of Chairman of the Tamala Park Regional Council.

Signed .....

Dated this 9<sup>th</sup> day of December 2009

#### DEPUTY CHAIRMAN

I, .....  
being a Councillor of the Tamala Park Regional Council nominate  
Councillor .....  
for the position of Deputy Chairman of the Tamala Park Regional  
Council.

Signed .....

Dated this 9<sup>th</sup> day of December 2009

#### ACCEPTANCE OF NOMINATION

I, .....  
the person nominated above advise that I am willing to be nominated  
for the Office of Chairman/Deputy Chairman of the Tamala Park  
Regional Council.

Signed .....

Dated this 9<sup>th</sup> day of December 2009



**TPRC Members Primary Returns**

TPRC Council members are required to lodge primary returns and annual returns disclosing certain assets, income, interest, gifts, contribution or debt disposition set out in relevant legislation (part 5 division 6 Local Government Act).

TPRC Councillors who have lodged annual returns since 1 July 2009 are not required to lodge a new primary return (Crs Catania, Evangel, Italiano, Michael, Pickard, Vaughan and Withers).

All other Council members will need to lodge a primary return in the prescribed form, as distributed and also shown in the CD appendix to this agenda.

The primary return for new members is required to be completed within 3 months of the date of Councillor’s declaration of office. At this stage, it is anticipated that all Council members will make the declarations on 9 December 2009, so that the completion of returns must occur prior to 8 March 2010.

Returns should mirror most of the information contained in the primary or annual returns prepared by council members for the local governments they represent except that with respect to real property, the return must include any property within the TPRC regional area or in a local government adjacent to any of the TPRC participant Councils. To assist members, the plan below shows the TPRC local governments and adjoining local governments.



*Note:  
The Shires of  
Chittering  
and  
Gingin  
adjoin  
Wanneroo.*

A written acknowledgement will be provided following receipt of returns. Returns are documents that must be made available as public information (if required).

The preferred position is that all primary returns are prepared for acknowledgement on 9 December 2009.

All continuing Council members at 30 June 2010 will be required by legislation to submit an annual return for the period ending 30 June 2010.

### **Information Pack for Council Members**

#### **(CD Appendix – to be distributed at the meeting)**

- Local Government Act
- Local Government Guidelines
- TPRC Previous Council Minutes
- Rules of Conduct
- TPRC Code of Conduct
- Standing Orders Local Law
- TPRC Future Plan
- TPRC Annual Report 2008/09
- TPRC Budget 2009/10
- TPRC Establishment Agreement
- Meeting Schedule 2010
- Tamala Park Local Structure Plan (Part 1: Statutory Section and Part 2: Explanatory Section)
- Disclosure of Interest Form
- Primary Return Form
- Audit Charter
- Audit Plan
- Financial Interests Handbook
- Councillors Manual

#### **1. OFFICIAL OPENING**

The Chief Executive Officer to declare the meeting open.

The Chief Executive Officer to advise any apologies received and any advices from participant Councils for attendance of substitute members.

#### **2. ELECTION OF CHAIRMAN**

An elected member may nominate themselves or another elected member in writing prior to the meeting. Nominees must provide written or oral acceptance of the nomination.

A pro-forma nomination form is provided in the preliminary section of this agenda (page 9).

If more than one nomination is received the Chief Executive Officer is to conduct a secret ballot in accordance with the relevant provisions of the Local Government Act. Councillors vote as if they are voting at an ordinary (Council vacancy) election.

***Swearing in of the Elected Chairman***

Before acting as Chairman, the Chairman-elect is to make a Declaration of Office in the form provided on page 7 of this agenda.

Following completion of the declaration procedure, the Chairman is to assume the Chair and conduct the balance of the meeting.

**3. ELECTION OF DEPUTY CHAIRMAN**

***Swearing in of Deputy Chairman***

The Deputy Chairman is to make a Declaration of Office in the form provided on page 7 of this agenda.

**4. DISCLOSURE OF INTERESTS**

**5. PUBLIC STATEMENT/QUESTION TIME**

**6. APOLOGIES AND LEAVE OF ABSENCE**

**7. PETITIONS**

**8. CONFIRMATION OF MINUTES**

Council meeting – 15 October 2009

**9. BUSINESS ARISING FROM THE MINUTES**

**10. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

**11. MATTERS FOR WHICH MEETING MAY BE CLOSED**

**12. ELECTION OF COMMITTEES**

**12.1 Audit Committee**

Each local government is required by Section 7.1A of the Local Government Act to appoint an Audit Committee. The Audit Committee must comprise at least 3 persons, 2 of whom are to be Council members.

Audit Committees have certain statutory functions and also perform functions set out in any audit charter adopted by the Council.

The TPRC Audit Charter was adopted on 27 April 2006 and reviewed on 21 September 2007 and is a reference document in the compendium of papers provided to Council as a CD appendix to this agenda.

The TPRC Audit Charter requires the Audit Committee to meet a minimum of 3 times per year. The Audit Committee meetings are

timed to coincide with the completion of certain statutory requirements. The audit timetable and associated standard agenda items provided to Council as a CD appendix to this agenda.

In October 2007 the TPRC Council increased audit membership from 3 to 5.

**In accordance with the provisions of the Local Government Act 1995, sections 2.28, 5.8 and 5.10, APPOINTS BY ABSOLUTE MAJORITY the following five Council members to the Audit Committee:**

***Members:***

1. ***Cr*** .....
2. ***Cr*** .....
3. ***Cr*** .....
4. ***Cr*** .....
5. ***Cr*** .....

***(\* The Chair is elected at the next Audit Committee Meeting)***

**12.2 Project Steering Committee**

In May 2009 the Council resolved the terms of reference to be as follows:

1. To research and recommend to the Council the organisational and project structure and associated contracts required for the successful management of the (Tamala Park project) in accordance with Council and project established objectives.
2. To include in its deliberations the requirement for advisors and recommend to the Council the appointment of such expertise.
3. Receive direction from the Council on any matter.

The composition and the terms of reference of the Project Steering Committee may need to change to satisfactorily respond to subdivision marketing/sales and development issues. Also to reflect the unique role of the TPRC as a developer of land. It is proposed that this matter will be the subject of a separate report for the February 2010 meeting of Council.

**12.3 CEO Performance Review Committee**

The CEO Performance Review Committee comprises six members for the purpose of:

- a. Reviewing the Chief Executive Officer's performance in reference to the CEO employment contract;
- b. Reporting on each review to the Council to satisfy the provisions of the Act and Regulations;
- c. Developing key result areas for the forthcoming 12 month period; and
- d. Reviewing any other relevant matters in the Chief Executive Officer's contract or in the process for annual review.

In accordance with the provisions of the Local Government Act 1995, APPOINTS BY ABSOLUTE MAJORITY the following six Council members to the CEO Performance Review Committee:

*Members:*

1. Cr .....
2. Cr .....
3. Cr .....
4. Cr .....
5. Cr .....
6. Cr .....

**13. REPORTS OF COMMITTEES**

Not applicable

**14. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 14.1 – 14.8)**

## 14.1 BUSINESS REPORT – PERIOD ENDING 30 NOVEMBER 2009

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer      File Reference: N/A

### Recommendation

**That the Business Report to 30 November 2009 be RECEIVED.**

### Voting Requirements

#### Simple Majority

### Report Purpose

To advise Council of matters of interest not requiring formal resolutions.

### Relevant Documents

Attachments: Nil  
Available for viewing at the meeting: Nil

### Background

The business of the Council requires adherence to many legislative provisions, policies and procedures that aim at best practice. There are also many activities that do not need to be reported formally to the Council but will be of general interest to Council members and will also be of interest to the public who may, from time to time, refer to Council minutes.

In context of the above, a Business Report provides the opportunity to advise on activities that have taken place between meetings. The report will sometimes anticipate questions that may arise out of good governance concerns by Council members.

### Comment

1. **Structure Plan** – The Structure Plan was formally lodged with City of Wanneroo on 9 September 2009. The City of Wanneroo has approved the Structure Plan to be advertised from 27 October 2009 to 15 December 2009. To date three submissions have been received. A further update is to be provided at the Council meeting.
2. **Infrastructure Coordination Committee** – Approaches have been made to the Chairman of the committee offering the TPD as a pilot project for the new policies and processes to be developed by this important agency which has the objective of bringing together the various objectives of Government agencies dealing with land developments.
3. **Councillor Information Session (31 October 2009)** – The TPRC was invited to make a presentation to Council members of the North/West Zone following

Council elections on 17 October 2009. The TPRC presentation was made in conjunction with the MRC.

4. **Annual Audit Report** – The annual Audit report was received by the Council at its meeting on 15 October 2009. The Audit Report has been forwarded to the Department of Local Government.
5. **MRWA on Road Issues** - The ongoing initiative to provide access into the TPD from the northern freeway off-ramp at Neerabup Road and to provide effective crossings elsewhere in Neerabup Road, Connolly Drive and Marmion Avenue are continuing. MRWA has indicated some concerns with the Structure Plan proposals relating to the freeway off-ramp. Meetings took place in October and November 2009. The results of which will be reported to the Council meeting.
6. **TPRC Website** - The loss of software with computer facilities earlier in 2009 has required new web arrangements with independent support. The TPRC website will now be supported by WALGA Linking Councils and will be available in a new configuration towards the end of 2009.
7. **Coastal Conservation Committee** – The TPRC is represented on this Committee. The Committee is endeavouring to frame management arrangements for the coastal conservation reserve which lies between the Burns Beach development and the western cell of the Tamala Park proposed development. The area concerned is approximately 308 hectares. Negotiations to date suggest that coastal sections of the reserve will be accepted by City of Wanneroo and City of Joondalup as vested reserves, subject to conditions and that the remaining land will form some form of conservation reserve. Discussions have commenced about the possibility of including the major conservation areas in the TPD in any extended conservation park.

The Committee was to meet on 23 November 2009 but the meeting has been deferred until early 2010.

8. **Special Projects Officer (Rod Constantine, former TPRC CEO)** – Mr Constantine has been engaged on a short term basis to undertake research and prepare a report into the following areas:
  - Energy self sufficiency;
  - LED street and public areas; and
  - Optical fibre communication

The first viability assessment report will be prepared by February 2010.

## **14.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF OCTOBER 2009 AND NOVEMBER 2009**

### **Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer File Reference: 12.66.401.0

### **Recommendation**

**That the Council RECEIVE and NOTE the Statement of Financial Activity for the months ending 31 October 2009 and 30 November 2009.**

### **Voting Requirements**

Simple Majority

### **Report Purpose**

Submission of the Statement(s) of Financial Activity required under the Local Government Act.

### **Relevant Documents**

Appendix: Monthly Statement of Financial Activity for the months ending 31 October 2009 and 30 November 2009  
Available for viewing at the meeting: Nil

### **Local Government Act/Regulation**

- Local Government Act 1995: Sect 6.4(1): Financial Report Required
- Local Government (Financial Management) Regulations 1996: Regulation 34 Composition of Report
- Local Government (Financial Management) Regulations 1996: Regulation 34 (5) Material Variance Reports [10%]
- Local Government (Audit) Regulations 1996: Regulation 14 Compliance Audit Item

### **Background**

It is a mandatory requirement that the Council receives, reviews and records in the Regional Council's public minutes a statement of financial activity showing annual budget estimates and the figures for budget estimates, income and expenditure and variances at the end of each month. The report is also to show the composition of assets and other relevant information.

### **Comment**

The detailed Statements contained in the Appendices reflect the budget proposals and direction adopted by the Council.

Variances at November 2009 exceeding 10% were experienced in relation to the following:



**Agenda TPRC Meeting of Council – 9 December 2009**

Employee Costs	Employee costs exceeded budget. Former CEO (Mr R Constantine) was paid a one-off entitlement. Employee costs expected to be within budget for remainder of financial year.
Professional Consultant Fees	At this time there is a positive variance in expenditure to the professional/consultant budget due to timing of payments. A surplus is, however, not expected.
Insurance	The increase in expenditure is a result of unexpected increases in industrial risk insurance and also in personal officers and councillors liability insurance which has been expanded in 2008/09. The increase in dollar terms is a sum of \$2,200.
Interest Earnings	Interest earnings are offset against other revenue and are on target for the current year.

The information in the appendices is summarised in the tables below.

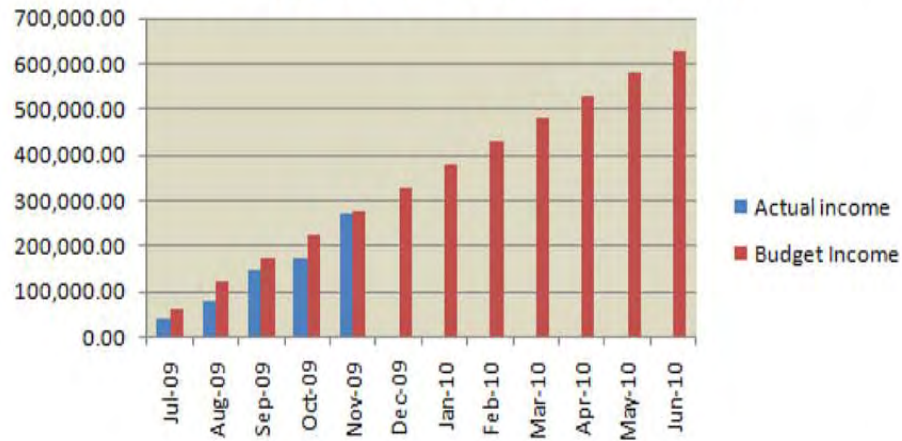
**Financial Snapshot as at 30 November 2009**

	Jul - Nov 09	YTD Budget	\$ Over+ (under-) Budget	% of Budget	Annual Budget
<b>Revenue</b>					
Interest Earnings	273,454.30	0.00	273,454.30	100.0%	0.00
Other Revenue	243.77				
Revenue - Other	0.00	277,008.00	-277,008.00	0.0%	627,688.00
<b>Total Revenue</b>	<b>273,698.07</b>	<b>277,008.00</b>	<b>-3,309.93</b>	<b>98.81%</b>	<b>627,688.00</b>
<b>Expenses</b>					
Depreciation	0.00	-2.00	2.00	0.0%	-4,502.00
Employee Costs	-146,822.50	-135,875.00	-10,947.50	108.06%	-445,449.00
Insurance	-6,522.88	-4,250.00	-2,272.88	153.48%	-4,250.00
Materials & Contracts MTC	0.00	-700.00	700.00	0.0%	-2,700.00
Materials & Contracts Other	-33,168.87	-59,585.00	26,416.13	55.67%	-267,858.00
Other	-52,684.55	-53,250.00	565.45	98.94%	-114,000.00
Professional/Consultant Fees	-208,179.59	-282,596.00	74,416.41	73.67%	-565,799.00
<b>Total Expenses</b>	<b>-447,378.39</b>	<b>-536,258.00</b>	<b>88,879.61</b>	<b>83.43%</b>	<b>-1,404,558.00</b>
Unclassified	-22,691.54	0.00	-22,691.54	100.0%	0.00
<b>TOTAL</b>	<b>-196,371.86</b>	<b>-259,250.00</b>	<b>62,878.14</b>	<b>75.75%</b>	<b>-776,870.00</b>

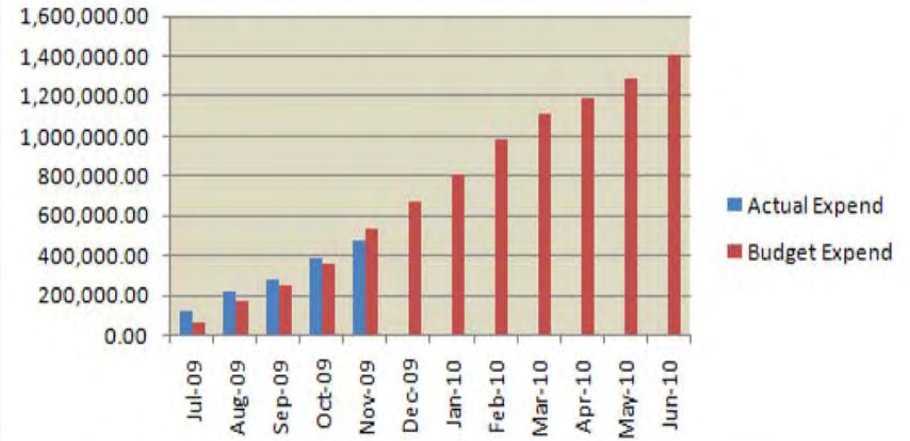
**Balance Sheet Summary as at 30 November 2009**

	Nov 30, 09	Jun 30, 09	\$ Change	% Change	Nov 30, 08
Cash and Investmens	17,159,821	17,342,484	- 182,663	-0.01	17,641,490
Accounts receivable	-	46,925	- 46,925	-1.00	404
Other Current Assets	1,030	1,030	-	0.00	1,030
<b>Total Current assets</b>	<b>17,160,851</b>	<b>17,390,439</b>	<b>- 229,589</b>	<b>-0.01</b>	<b>17,642,923</b>
Fixed Assets	14,918	14,918	-	0.00	17,414
<b>Total Assets</b>	<b>17,175,769</b>	<b>17,405,357</b>	<b>- 229,589</b>	<b>-1%</b>	<b>17,660,337</b>
Less Current Liabilities	73,983	107,199	- 33,217	-30.99%	31,574
Less Long Term Liabilities	2,429	2,429	-	0	-
<b>Total Liabilities</b>	<b>76,412</b>	<b>109,629</b>	<b>- 33,217</b>	<b>-0.30986</b>	<b>31,574</b>
<b>Net Assets</b>	<b>17,099,357</b>	<b>17,295,729</b>	<b>- 196,372</b>	<b>0.011353778</b>	<b>17,628,764</b>

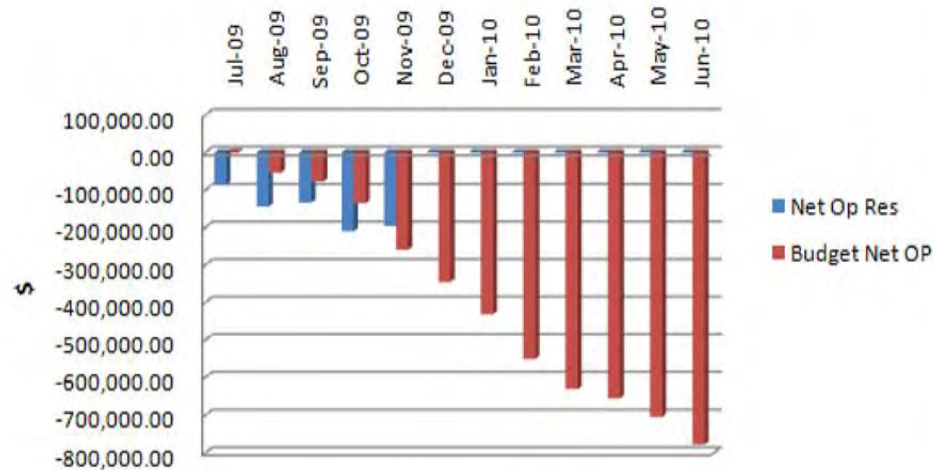
**YTD Income V Budget by Month**



**YTD Exp V Budget by Month**

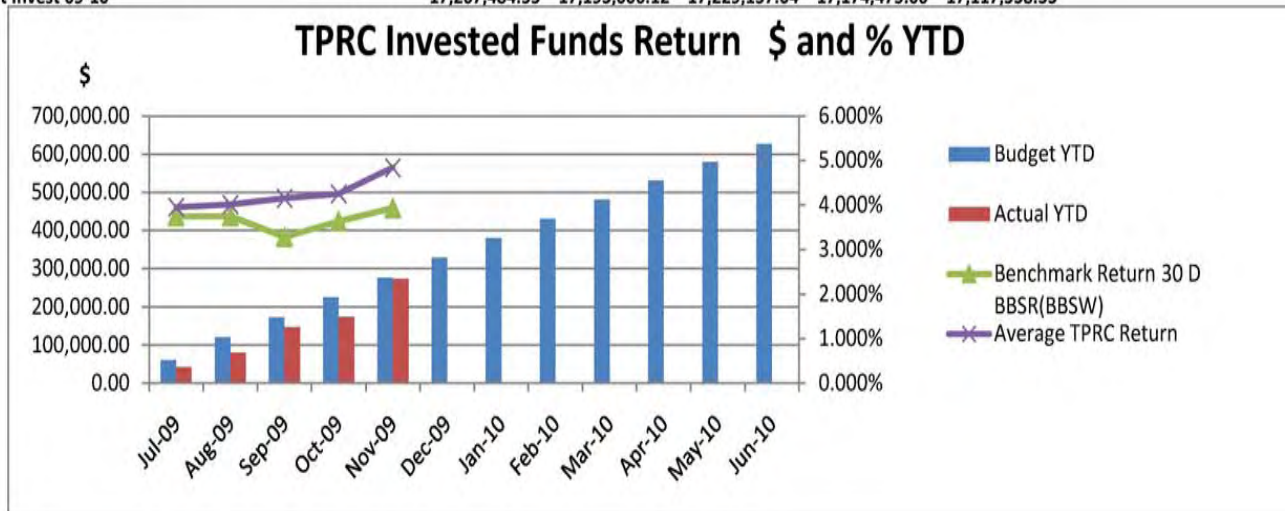


**YTD Net Operating V YTD Budget Net Operating**



**Tamala Park Regional Council  
TPRC Investments Summary  
Fy 1 July 2009 - 30 November  
2009**

		Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10
Budget	I032030 · Interest on Investment	60,312.00	60,315.00	52,250.00	52,167.00	51,964.00	51,525.00	51,211.00	50,841.00	50,412.00	50,137.00	48,363.00	48,191.00
Actual	I032030 · Interest on Investment	41,707.29	38,191.43	67,754.33	26,338.08	99,830.52							
	<b>Budget YTD</b>	<b>60,312.00</b>	<b>120,627.00</b>	<b>172,877.00</b>	<b>225,044.00</b>	<b>277,008.00</b>	<b>328,533.00</b>	<b>379,744.00</b>	<b>430,585.00</b>	<b>480,997.00</b>	<b>531,134.00</b>	<b>579,497.00</b>	<b>627,688.00</b>
	<b>Actual YTD</b>	<b>41,707.29</b>	<b>79,898.72</b>	<b>147,653.05</b>	<b>173,991.13</b>	<b>273,821.65</b>							
<b>Invested Funds</b>													
A(-1+)	A01102 · Unrestricted At Call	40,477.97	20,527.73	206,658.65	126,026.00	10,109.72							
A(-1+)	A01106/7 · Fixed Term Deposits	17,227,006.58	17,172,478.39	17,022,478.39	17,048,449.06	17,107,428.61							
<b>Act Invest 09-10</b>		<b>17,267,484.55</b>	<b>17,193,006.12</b>	<b>17,229,137.04</b>	<b>17,174,475.06</b>	<b>17,117,538.33</b>							



### **14.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF OCTOBER 2009 AND NOVEMBER 2009**

#### **Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer File Reference: 12.66.401.0

#### **Recommendation**

**That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for the month of October 2009 and November 2009:**

- **Month ending 31 October 2009 (Total \$64,811.62)**
- **Month ending 30 November 2009 (Total \$152,772.74)**
- **Total Paid \$217,584.36**

#### **Voting Requirements**

Simple Majority

#### **Report Purpose**

Submission of the list of payments made under the CEO's Delegated Authority for the months ending 31 October 2009 and 30 November 2009.

#### **Relevant Documents**

Appendix: Cheque Detail for Months Ending 31 October 2009 and 30 November 2009

Available for viewing at the meeting: Nil

#### **Local Government Act/Regulation**

- Local Government Act 1995: Sect 5.42 - Delegation given for Payments
- Local Government (Financial Management) Regulations 1996: Regulation 13(1) - Monthly Payment list required
- Local Government (Audit) Regulations 1996: Regulation 13 - Compliance Audit Item

#### **Background**

A list of accounts paid under delegation or submitted for authorisation for payment is to be submitted to the Council at each meeting.

It is a specific requirement of Regulations that list state the month (not the period) for which the account payments or authorisation relates.

#### **Comment**

Payments made are in accordance with authorisations by Council, budget procurement and other Policies.

**Agenda TPRC Meeting of Council – 9 December 2009**

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Payments are subject of review by TPRC Accountants Haines Norton following completion of each months accounts.

There have been no unusual payment in the periods under review that warrant specific comment.

**Tamala Park Regional Council  
Summary Payment List**

Date	Name	Description	Amount
01/10/2009	Westpac	Bank charges for cheque account for October 2009	-23.00
05/10/2009	Westnet	Frontpage extensions, web hosting, email protection for period October 2009 to October 2010	-383.99
05/10/2009	Haines Norton	Accounting services for October 2009	-660.00
05/10/2009	MWH Global	Invoice 2 of 2 Preparation of LWMS Document	-3,535.42
05/10/2009	R A Constantine	Reimbursement for print heads for HP Printer	-289.61
05/10/2009	Telstra	Usage charges to 27/9/09 and services/equip rental to 27/10/09	-117.72
05/10/2009	TPG	Monthly project meetings; formal stakeholder consultation; A3 printing of reports	-4,804.09
08/10/2009	Wages	Wages for period 24/9/09 to 7/10/09	-7,327.99
08/10/2009	WALGSP	Superannuation payment for period 24/9/09 to 7/10/09	-1,022.70
08/10/2009	Rod A Constantine	Wages for period 26/9/09 to 9/10/09	-1,215.74
10/10/2009	Rod A Constantine	Payout entitlements for R Constantine to 9/10/09	-32,684.61
22/10/2009	Wages	Wages for period 8/10/09 to 21/10/09	-8,577.27
22/10/2009	Able Girdon	Clearing of Firebreak Lot 9504 Mindarie (previously Lot 118)	-660.00
22/10/2009	Amcom	ADSL Direct line for period 1/11/09 to 1/12/09	-79.00
22/10/2009	City of Stirling	Rental & electricity for MR3 SCC for December 2009	-434.24
22/10/2009	City of Stirling	Booking Special Projects Officer Room for period 12/10/09 to 31/12/09	-259.60
22/10/2009	Worldwide Online Printing	Printing of business cards for Tony Arias	-105.00
22/10/2009	National Australia Bank	Tony Arias Superannation contribution 9% & salary sacrifice period 8/10/09 to 21/10/09	-2,176.48
22/10/2009	WALGSP	WALGSP contribution for KJ & RC for period 8/10/09 to 21/10/09	-455.16
			<b>-64,811.62</b>



**Tamala Park Regional Council  
Summary Payment List  
November 2009**

Date	Name	Description	Amount
02/11/2009	Sony Centre Perth	Sony Z56 Laptop Computer for T Arias	-3,778.00
04/11/2009	Westpac Bank	Bank Charges for the month Mov 2009	-22.25
05/11/2009	Syrinx	Syrinx level 2 flora and vegetation survey based on quote P0923 dated 4 Septe	-22,318.45
05/11/2009	Wages	Wages for period 22/10/09 to 4/11/09	-9,675.67
05/11/2009	National Australia Bank	Superannuation contribution for TA/RC/KJ for period 29/10/09-04/11/09	-2,361.38
05/11/2009	WALGSP	KJ & RC super for period 22/10/09 to 4/11/09	-455.16
05/11/2009	Collins, Paul	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	CSIRO	Tamala Park Urban Development Water Use Plan	-50,000.01
05/11/2009	Haines Norton	BAS preparation and lodgement	-330.00
05/11/2009	Kyocera Mita	Photocopying - b/w & colour copying to 21/9/09	-64.84
05/11/2009	LGIS Liability	LGIS public liability insurance second instalment period 30/6/09 to 30/6/10	-1,045.00
05/11/2009	LGIS Workcare	LGIS workcare second instalment for period 30/6/09 to 30/6/10	-4,196.50
05/11/2009	Michael, David	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Pickard, Troy	Elected Members Remuneration - Aug/Sept/Oct 2009	-5,000.00
05/11/2009	Roberts, Tracey	Elected Members Remuneration - Aug/Sept/Oct 2009	-2,125.00
05/11/2009	Rosano, Michele	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Smithson, Bob	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	T Arias	Reimbursement for business hospitality & stationery expenses	-176.22
05/11/2009	Telstra	Phone usage charges to 27/10/09 and service/equipment charges to 27/11/09	-143.11
05/11/2009	Vaughan, Trevor	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Withers, Simon	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	City of Stirling	MR1 SCC for December 2009 meetings	-148.00
05/11/2009	City of Stirling	Booking MR1 SCC 24 November 2009 PCG meeting	-74.00
05/11/2009	Evangel, Eleni	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Italiano, John	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Stewart, Bill	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
05/11/2009	Catania, Nick	Elected Members Remuneration - Aug/Sept/Oct 2009	-1,750.00
19/11/2009	Amcom	ADSL direct for period 1/12/09 to 1/1/10	-79.00
19/11/2009	City of Stirling	Content filtering, firewall, spam filtering and antivirus for period July to Sept 200	-330.00
19/11/2009	Kyocera Mita	Colour & b/w copying charges to 15 October 2009	-151.94
19/11/2009	Macri Partners	Audit of TPRC for year ended 30 June 2009	-4,400.00
19/11/2009	Syrinx	Sourcing DEC data, fieldwork, field survey, data analysis and reporting	-10,926.30
19/11/2009	TPG Town Planning & Urban Liaison with COW for consult SP requirements & signage		-2,409.00
19/11/2009	Uloth & Associates	Additional work to attend the meeting with MRWA 29 October 2009	-440.00
19/11/2009	Woodhouse Legal	Deputies Deed of Amendment - Establishment Agreement	-2,090.00
19/11/2009	Wages	Wages for period 5/11/09 to 18/11/09	-9,675.67
19/11/2009	WALGSP	WALGSP superannuation for RC & KJ for period 5/11/09 to 18/11/09	-455.16
19/11/2009	National Australia Bank	NAB superannuation for TA for period 5/11/09 to 18/11/09	-2,361.38
26/11/2009	City Rubber Stamps	Self Inking Stamp for Processing Invoices	-40.70
			<b>-152,772.74</b>

## 14.4 PRESENTATION – STRATEGIC MARKETING & RESEARCH

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer      File Reference: 1.103.630

### Recommendation

1. That the Council **RECEIVE** the presentation by Strategic Marketing & Research (SMR) of its 2009 study results to the Council.

### Voting Requirements

Simple Majority

### Report Purpose

To request Council consideration of a contribution to market research to assist branding and strategic marketing decisions for the TPRC urban development project.

### Relevant Documents

Appendix: Australia on the Move Publication – Residential Development Council – Property Council;  
SMR Strategic Marketing Research – Property Development Marketing Profile  
Available for viewing at the meeting: Nil

### Policy Reference

N/A

### Local Government Act/Regulation

N/A

### Previous Minutes

Nil

### Background

The Property Council has recently published '*Australia on the Move*' a comprehensive assessment of new dwelling requirements and trends market demand for dwellings and urban growth areas for the short and medium term covering all Australian states.

The report includes the following fast facts:

- 21.5 million currently live in Australia, to grow by 27% to 28 million within 20 years.
- 330,000 permanent population increase annually.
- 70% of people live in and around capital cities.



- Capital cities will capture 80% growth.
- Market undersupplied, especially multi-unit residential housing.

Western Australia's annual population growth is expected to be in excess of 50,000 annually and Perth WA is expected to be one of the fourth largest growth centres in the nation.

Amongst the conclusions from the study are that:

- The current chronic under supply of housing stock will worsen without responsive planning;
- Housing affordability remains a key issue;
- Housing needs are changing and will need to match household trends;
- There is an urgent need for increased townhouses and apartments;
- A rethink on middle ring suburbs is needed; and
- Purchases of dwellings do respond to specific values and enticements demonstrated or available in new developments.

### **Comment**

#### *Background on SMR:*

SMR conducted an independent research study across 19 estates in May 2009 which included the following:

#### Perth's Northern Suburbs

1. Somerley – Clarkson
2. Brighton Estate – Butler
3. Carramar Golf Estate – Carramar
4. Vale – Aveley
5. Ellenbrook

#### Mandurah

10. Mariners Cove – Mandurah
11. Meadow Springs – Meadow Springs
12. Port Bouvard – Wannanup

#### Perth's Southern Suburbs

6. The Ridge – Baldivis
7. River Gums – Baldivis
8. Baldivis Central – Baldivis
9. Settlers Hills – Baldivis

#### South West

13. Kingston – Australind
14. Woodcrest Rise – College Grove
15. Dalyellup – Dalyellup
16. Treendale – Australind
17. Vasse Newton – Vasse
18. Ibis Gardens – Busselton
19. Port Geographe - Busselton

SMR received 800 returned surveys which represented a 4% response rate. The research sought to determine:

- Brand awareness of the estate developer
- How residents heard about their estate
- Where else they looked when seeking to purchase
- What were the motivating reasons for choosing their estate i.e. price, presentation etc
- What was important when choosing an estate i.e. reputable developer, environmental initiatives, sense of community etc
- What facilities and amenities they had at their estate
- What additional amenities and facilities residents would like
- Their perceived change in value for their property
- The impact of the economy on resident's lives over the next 12 months

- Would they buy again in the next 12 months and why?
- What they would be seeking to purchase i.e. house configuration
- What incentives would encourage them to purchase
- Would they buy from the same developer?
- Occupation and lifestyle demographics

SMR are proposing to undertake a similar study in 2010. In relation to the 2010 study they have advised:

*While the study was independently conducted in 2009, SMR is seeking expressions of interest from developers to be involved in a similar programme in 2010 on a syndicate basis. This means that between 10-12 developers will pay a nominal fee of \$3000 - \$5000 to be included in the research. This fee will permit the developers to have input into the types of questions, as well as the estates that will be targeted.*

At its meeting on 15 October 2009 the Council resolved as follows:

1. *That the Council AGREE syndicate involvement in market research targeting the reasons that attract purchasers to new estates through participation in a study to be undertaken by Strategic Marketing & Research (SMR) in 2010 at an estimated cost of between \$3,000-\$5,000.*
2. *That SMR be INVITED to provide a presentation (inclusive of the final cost) of its 2009 study results to the Council and to discuss TPRC input to the proposed study in 2010.*
3. *That member Councils be INVITED to provide a list of questions for consideration by SMR.*
4. *That a future report be PRESENTED to Council identifying additional strategic marketing and research requirements.*

### **Relevance to the Tamala Park Project**

TPRC will need to develop some branding, a marketing strategy and related programs for focus of the values of the project to potential purchasers.

The marketing strategy needs to start with a strategic focus setting out the objectives for the development and the intrinsic advantages for living or developing businesses at Tamala Park.

The detail of a marketing/PR plan will need to be developed over time and will need to identify target markets incentives, timelines, pricing mechanisms and many other items that will provide a coherent, consistent and successful projection of Tamala Park as a desirable place for investment in assets, lifestyle and/or business.

## 14.5 ELECTED MEMBER ALLOWANCES

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer File Reference: 13.45.262.0

### Recommendation

- a) That the Local Government allowance for Chairman of the Council be 50% of the permitted maximum i.e. a payment of \$6,000 per annum.
- b) That the Local Government Allowance for Deputy Chairman be 25% of the amount paid to the Chairman.
- c) That the attendance fee for Chairman of the Council be an amount of \$14,000 per annum.
- d) That attendance fees for Council members be an amount of \$7,000 per annum.
- e) Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.
- f) That while the Local Government Act, in its present form, does not provide for the appointment of a Deputy or Alternate Members. The Council also notes the Interpretation Act (section 51) provides circumstances in which a Council may nominate a person to act in the absence of a 'regular' member but the Local Government Act does not facilitate any payment to a person attending as an appointee under the Interpretation Act.
- g) Fees to be reviewed following the next ordinary Council elections (next scheduled for October 2011) for the intent that the Council in place sets the fees that will apply in its tenure of office and is responsible for the budget allocations that will be needed to facilitate the payments.
- h) Elected member allowances are to be made quarterly in arrears.

### Voting Requirements

Simple Majority

### Report Purpose

To establish elected member allowances to apply until the next ordinary local government elections.

### Relevant Documents

Attachments: Nil  
Available for viewing at the meeting: Nil

### Local Government Act/Regulation

- Section 5.98 Elected Member Allowances
- Regulation 33
- Regulation 34
- Local Government Administration Regulations

### **Previous Minutes**

- Council Meeting - 19 June 2008 (Item 9.6: Review of Council Member Fees)
- Council Meeting - 9 August 2007 (Item 9.4: Budget & 9.5 Elected Member Allowances)
- Council Meeting - 8 June 2006 (Item 9.5:- Elected Member Allowances)

### **Background**

On 19 June 2008 the Council reviewed elected member fees and resolved as follows:

- a) That the Local Government allowance for Chairman of the Council be [50]% of the permitted maximum (current maximum is \$12,000 per annum) i.e. a current payment of \$[6,000] per annum.*
- b) That the Local Government Allowance for Deputy Chairman be [25]% of the amount paid to the Chairman (maximum is 25% of Chair allowance).*
- c) That the annual attendance fee for Chairman of the Council be [100]% less \$1,000 of the permitted maximum fee prescribed by Local Government legislation (current maximum is \$14,000 per annum) and be the amount of \$[13,000] per annum as at 19 June 2008.*
- d) That attendance fees for Council members be [100]% less \$1,000 of the permitted maximum fee prescribed by Local Government legislation (current maximum is \$7,000 per annum) and be the amount of \$[6,000] per annum as at 19 June 2008.*
- e) That the amounts calculated in (c and d) be increased by \$1,000 for each regular Council member while the Council does not authorise, regular Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.*
- f) That while the Local Government Act, in its present form, does not provide for the appointment of a Deputy or Alternate Members. The Council also notes the Interpretation Act (section 51) provides circumstances in which a Council may nominate a person to act in the absence of a 'regular' member but the Local Government Act does not facilitate any payment to a person attending as an appointee under the Interpretation Act.*
- g) Fees to be reviewed following the next ordinary Council elections (next scheduled for October 2009) for the intent that the Council in place sets the fees that will apply in its tenure of office and is responsible for the budget allocations that will be needed to facilitate the payments.*
- h) Elected member allowances are to be made quarterly in arrears.*

In June 2008 the budget consideration for 2009/10 options for future members fees were detailed as follows:

	<b>Current Fees Approved 2009/10</b>	<b>Permitted maximum annual fees</b>
<b>Chair/Deputy Allowances</b>		
Chair	6,000	12,000
Deputy 25%	1,500	3,000
<b>Attendance Fees</b>		
Chairman	14,000	14,000
Council members	7,000	7,000
Council Members (12)		

The adopted budget provisions for 2009/10 made allowance for payment for all members at the maximum fees i.e. the amounts shown in the last column in the above table.

#### **Comment**

Fees payable are at the election of the Council, within prescribed maximums and reflects fees previously agreed to by the Council.

Because of the special circumstances of regional councils, it has previously been recommended that there be no allowances paid for travelling, telephone or communication expenses.

The Council has previously adopted a practice of setting the member fees at a level that covers the alternative allowances that might be paid for travel, telephone and communication. The method of dealing with the elimination of individual allowances for telecommunications, IT and travelling has been to set a fee in the manner referred to in (e) of the Council resolution of 19 June 2008 shown above. It is recommended that this practice be continued.

## 14.6 LAND ACQUISITION OF LOT 807 NEERABUP ROAD FROM MAIN ROADS WA

### Report Information

Location: Lot 807 Neerabup Road  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer File Reference: 5.5.1060.0

### Recommendation

1. That Council **CONFIRM** previous negotiations and **REITERATE** its resolution to acquire Lot 807 Neerabup Road from Main Roads WA for an amount of \$2M (plus GST).
2. That the necessary formalities to facilitate transfer of the land to TPRC be **COMPLETED**.
3. That Council **NOTES** the subject land has been included as part of the land to be developed by TPRC in the Structure Plan submitted to City of Wanneroo for approval.

### Voting Requirements

#### Absolute Majority

#### Report Purpose

To advise final arrangements for acquisition of Lot 807 Neerabup Road from MRWA.

#### Relevant Documents

Appendix: Letter from MRWA dated 26 October 2009  
Available for viewing at the meeting: Nil

#### Policy Reference

N/A

#### Local Government Act/Regulation

Local Government Act: Section 3.58 – Disposal of Property

#### Previous Minutes

- Ordinary meeting of Council (16 October 2008) - Item 9.4: Business Plan for a Major Land Transaction
- Ordinary meeting of Council (26 February 2009) - Item 9.1(4): Land valuations
- Ordinary meeting of Council (16 April 2009) - Item 9.1: Status of Land Negotiations with MRWA
- Ordinary meeting of Council (13 August 2009) - Item 9.10: Status report Land Availability ex-MRWA
- Ordinary meeting of Council (15 October 2009) – Item 9.11: Land Acquisition of Lot 807 Neerabup Road from MRWA

#### Background

MRWA land at the junction of Neerabup Road and Mitchell Freeway comprises 1.8 hectares. In 2008 MRWA and Western Power proposed a land transaction to provide the land to Western Power for use as a network distribution sub-station site.

TPRC deemed the site unsuitable for a sub-station and together with the WAPC negotiated for the land transaction to be directed to an acquisition by TPRC and for TPRC to facilitate a sub-station site for Western Power in an alternative location.

Western Power have agreed that a suitable alternative site is within the local authority joint landholding near the existing MRC landfill.

Arrangements for TPRC to provide a sub-station site for Western Power are tied to a Western Power undertaking to use the funds saved from purchase of a sub-station site at commercial rates for undergrounding transmission lines between sub-station sites in the vicinity of the Tamala Park development.

Negotiations with MRWA have resulted in an agreed price of \$2M for transfer of the land to TPRC. The price agreement follows valuations being obtained by MRWA and TPRC. The price of \$2M is somewhat less than the negotiated price between MRWA and Western Power.

By arrangement with Government agencies, the subject land has been included in all of the investigative work undertaken by TPRC and its consultants in compiling the structure plan for the development of the urban and deferred urban land south of Neerabup Road. This includes heritage studies, flora and fauna surveys and structure plan design.

At its meeting of 15 October 2009 the Council resolved as follows:

1. *That Council CONFIRM previous negotiations and REITERATE its resolution to acquire Lot 807 Neerabup Road from Main Roads WA for an amount of \$2M (including GST).*
2. *That the necessary formalities to facilitate transfer of the land to TPRC be COMPLETED.*
3. *That Council NOTES the subject land has been included as part of the land to be developed by TPRC in the Structure Plan submitted to City of Wanneroo for approval.*

#### **Comment**

MRWA have now advised that the Acting Commissioner of MRWA has given approval to proceed with the sale of Lot 807 at a price of \$2M plus GST.

A settlement date of 18 March 2010 has been agreed.

All previous correspondence with MRWA was on the basis of a purchase price of \$2M plus GST. The Council resolution of 15 October 2009 should have reflected a purchase price of \$2m plus GST.

## 14.7 APPOINTMENT OF EXTERNAL AUDITOR

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer      File Reference: 12.19.382.0

### Recommendation

**That quotations be INVITED from auditors servicing the TPRC constituent Councils to conduct the statutory audit of the TPRC for a 3-year period covering the financial years 2011, 2012 and 2013.**

### Voting Requirements

Simple Majority

### Report Purpose

To initiate the appointment of an external auditor.

### Relevant Documents

Attachments: Nil  
Available for viewing at the meeting: Audit Committee Guidelines, TPRC Audit Charter, TPRC Procurement Policy

### Policy Reference

TPRC Audit Charter requires the audit Committee to recommend the appointment of an auditor to the Council.

### Local Government Act/Regulation

Local Government Act Sect 7.9 requires appointment of an auditor by 30 November 2006.

### Previous Minutes

- Council Meeting – 9 August 2007 (Item 9.7: Appointment of External Auditor)
- Council Meeting – 5 October 2006 (Item 8.1: Appointment of External Auditor)

### Background

In April 2006 the Audit Committee adopted an Audit Charter and a specification for appointment of an external auditor for the 2 financial years ending 30 June 2007.

The auditors appointed (Macri Partners) have now completed a 3-year commission.

There is a statutory requirement that auditors be appointed. Appointments may be made for more than 1 year and a period of 3 years is recommended on the basis that the TPRC business will significant increase following that time and may require audit services at a much more intense level.



The audit specification last used together with invitations issued in accordance with the Council's procurement policy can be used for the current invitation to qualified auditors.

The audit responses will need to be reviewed by the Audit Committee prior to presentation to the Council.

## 14.8 TPRC STRUCTURE PLAN STATUS UPDATE

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Chief Executive Officer      File Reference: 18.121.624

### Recommendation

**That the status report in relation to the TPRC Structure Plan be RECEIVED.**

### Voting Requirements

#### Simple Majority

### Report Purpose

To advise status with structure plan approval.

### Relevant Documents

Appendix: Nil  
Available for viewing at the meeting: Nil

### Policy Reference

N/A

### Local Government Act/Regulation

N/A

### Previous Minutes

- Ordinary Meeting of Council (15 October 2009) - Item 9.5: TPRC Structure Plan Status Update
- Ordinary Meeting of Council (13 August 2009) - Item 9.11: Tamala Park Development – Formal Submission Local Structure Plan

### Background

The Council at its meeting on 13 August 2009 considered the completed Structure Plan for the new urban development at Tamala Park.

At its last meeting it was notified that the City of Wanneroo had approved the Structure Plan for public advertising. The advertising period is from 27 October 2009 to 7 December 2009.

### Comment

The City of Wanneroo is presently carrying out detailed assessment of the Structure Plan. It anticipates reporting to Council on the assessment and report on submission lodged during advertising in February 2010.

Following this the Structure Plan will be formally submitted with the WAPC for consideration.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
12. URGENT BUSINESS APPROVED BY THE CHAIRMAN
13. MATTERS BEHIND CLOSED DOORS
14. GENERAL BUSINESS
15. FORMAL CLOSURE OF MEETING