



# Ordinary Meeting of Council

Thursday 18 April 2024

# MINUTES

**Held Electronically**

*Constituent Members:  
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*

## TABLE OF CONTENTS

MEMBERSHIP .....	3
1. OFFICIAL OPENING.....	5
2. APOLOGIES AND LEAVE OF ABSENCE.....	5
3. DISCLOSURE OF INTERESTS .....	5
4. PUBLIC STATEMENT/QUESTION TIME.....	5
5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION).....	5
6. PETITIONS .....	5
7. CONFIRMATION OF MINUTES.....	5
8. BUSINESS ARISING FROM MINUTES .....	5
9. ADMINISTRATION REPORTS AS PRESENTED .....	6
9.1 BUSINESS REPORT – AS AT 31 MARCH 2024 .....	6
9.2 STATEMENT OF FINANCIAL ACTIVITY - FEBRUARY 2024 .....	6
9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED - FEBRUARY 2024.....	6
9.4 LIST OF MONTHLY ACCOUNTS SUBMITTED - MARCH 2024 .....	6
9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 MARCH 2024 .....	7
9.6 PROJECT FINANCIAL REPORT – JANUARY 2024 .....	7
9.7 PROJECT FINANCIAL REPORT – FEBRUARY 2024 .....	7
9.8 STATEMENT OF FINANCIAL ACTIVITY - MARCH 2024 – LATE ITEM .....	8
10. COMMITTEE REPORTS.....	8
10.1 2024/2025 DRAFT BUDGET ASSUMPTIONS.....	8
10.2 REGULATION 17 REVIEW - SYSTEMS AND PROCEDURES.....	8
10.3 REVIEW OF CRC POLICIES.....	9
11. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....	9
12. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	9
13. URGENT BUSINESS APPROVED BY THE CHAIR.....	9
14. GENERAL BUSINESS .....	9
15. DECISION TO MOVE INTO CONFIDENTIAL SESSION.....	9
15.1 CONFIDENTIAL: TENDER - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (03/2024).....	10
16. FORMAL CLOSURE OF MEETING .....	11

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Jane Cutler	Cr Michael Le Page
City of Joondalup	Cr John Chester Cr Lewis Hutton	Cr Phillip Vinciullo Cr Adrian Hill
City of Perth	Cr Brent Fleeton	Cr Viktor Ko
City of Stirling	Cr Tony Krsticevic (CHAIR) Cr Suzanne Migdale Cr David Lagan Cr Karlo Perkov	Cr Teresa Olow Cr Rob Paparde
Town of Victoria Park	Cr Claire Anderson	Cr Bronwyn Ife
City of Vincent	Cr Ashley Wallace	Cr Suzanne Worner
City of Wanneroo	Cr Helen Berry Cr Sonet Coetzee	Cr Phil Bedworth Cr Vinh Nguyen

## PRESENT

<b>Chair</b>	Cr Tony Krsticevic
<b>Councillors</b>	Cr Claire Anderson Cr Helen Berry Cr John Chester Cr Sonet Coetzee Cr Jane Cutler (joined meeting at 6:36pm) Cr Lewis Hutton Cr David Lagan Cr Suzanne Migdale Cr Karlo Perkov Cr Ashley Wallace
<b>Alternate Members</b>	Nil
<b>Staff</b>	Mr Chris Adams (Chief Executive Officer) Ms Vickie Wesolowski (Executive Assistant/Office Manager)
<b>Apologies Councillors</b>	Cr Brent Fleeton
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Drew Tomkins (Satterley Property Group)
<b>Apologies Participant Councils' Advisers</b>	Mr David MacLennan (City of Vincent) Mr Bill Parker (City of Wanneroo) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Gary Tuffin (Town of Cambridge) Mr Anthony Vuleta (Town of Victoria Park)
<b>In Attendance Participant Councils' Advisers</b>	Mr Stevan Rodic (City of Stirling)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

**1. OFFICIAL OPENING**

The Chair declared the meeting open at 6:05pm.

**2. APOLOGIES AND LEAVE OF ABSENCE**

**Apologies:** Cr Brent Fleeton

**3. DISCLOSURE OF INTERESTS**

Nil

**4. PUBLIC STATEMENT/QUESTION TIME**

Nil

**5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)**

Nil

**6. PETITIONS**

Nil

**7. CONFIRMATION OF MINUTES**

Moved Cr Perkov, Seconded Cr Wallace.

**That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 15 February 2024 as a true and accurate record of proceedings.**

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

**8. BUSINESS ARISING FROM MINUTES**

Nil

## **9. ADMINISTRATION REPORTS AS PRESENTED**

### **9.1 BUSINESS REPORT – AS AT 31 MARCH 2024**

Moved Cr Chester, Seconded Cr Migdale.

**That the Council RECEIVES the Business Report for the period ending 31 March 2024.**

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

### **9.2 STATEMENT OF FINANCIAL ACTIVITY - FEBRUARY 2024**

Moved Cr Migdale, Seconded Cr Berry.

**That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 29 February 2024.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

### **9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED - FEBRUARY 2024**

Moved Cr Migdale, Seconded Cr Berry.

**That the Council:**

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for February 2024 - \$2,334,319.95**
- 2. APPROVES the Credit Card Statement for February 2024.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

### **9.4 LIST OF MONTHLY ACCOUNTS SUBMITTED - MARCH 2024**

Moved Cr Migdale, Seconded Cr Berry.

**That the Council:**

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for March 2024 - \$3,022,575.62**

**2. APPROVES the Credit Card Statement for March 2024.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

**9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 MARCH 2024**

Moved Cr Chester, Seconded Cr Wallace.

**That the Council RECEIVES the Sales and Settlement Report for the period ending 31 March 2024.**

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

**9.6 PROJECT FINANCIAL REPORT – JANUARY 2024**

Moved Cr Migdale, Seconded Cr Anderson.

**That the Council RECEIVES the Project Financial Report (January 2024) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

**9.7 PROJECT FINANCIAL REPORT – FEBRUARY 2024**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES the Project Financial Report (February 2024) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Bedworth, Chester, Coetzee, Cutler, Hutton, Krsticevic, Lagan, Migdale, and Perkov.

**Against:** Nil.

## 9.8 STATEMENT OF FINANCIAL ACTIVITY - MARCH 2024 – LATE ITEM

Moved Cr Migdale, Seconded Cr Berry.

**That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 March 2024.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

## 10. COMMITTEE REPORTS

### AUDIT AND RISK COMMITTEE (11 APRIL 2024)

#### 10.1 2024/2025 DRAFT BUDGET ASSUMPTIONS

Moved Cr Migdale, Seconded Cr Wallace.

**That the Council SUPPORTS utilising the budget assumptions as listed in the Comments section of this report as the basis for preparation of the CRC 2024/2025 Budget.**

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Bedworth, Chester, Coetzee, Cutler, Hutton, Krsticevic, Lagan, Migdale, and Perkov.

**Against:** Nil.

#### 10.2 REGULATION 17 REVIEW - SYSTEMS AND PROCEDURES

Moved Cr Migdale, Seconded Cr Lagan.

**That the Council NOTE:**

- 1. The findings of the CEO's review of the Catalina Regional Council's (CRC) risk management, internal controls and legislative compliance as detailed in this report (Reg 17 Review).**
- 2. That the CEO's review found that:**
  - A high level of understanding of risk and compliance exist within the CRC staff;**
  - The CRC's internal systems, policies and protocols to manage risk and compliance are appropriate for an organisation of the size, scale and complexity of the CRC;**
  - Further work is required to develop internal procedures and checklists to ensure that compliance is maintained/achieved at all times and to ensure that corporate knowledge re systems operations is stored/retained.**

The Motion was put and declared CARRIED (10/0) by exception resolution.



**For:** Councillors Anderson, Bedworth, Chester, Coetzee, Cutler, Hutton, Krsticevic, Lagan, Migdale, and Perkov.

**Against:** Nil.

### **10.3 REVIEW OF CRC POLICIES**

Moved Cr Migdale, Seconded Cr Lagan.

**That the Council:**

- 1. DELETES the Information and Technology Acceptable Use Policy.**
- 2. RE-ADOPTS the Legislative Compliance Policy unchanged with the exception of updating references to TPRC with CRC. Policy to be reviewed in two years.**
- 3. RE-ADOPTS Procurement Policy unchanged with the exception of updating references to TPRC with CRC. Policy to be reviewed in two years.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

**For:** Councillors Anderson, Bedworth, Chester, Coetzee, Cutler, Hutton, Krsticevic, Lagan, Migdale, and Perkov.

**Against:** Nil.

### **11. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

### **12. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

### **13. URGENT BUSINESS APPROVED BY THE CHAIR**

Nil

### **14. GENERAL BUSINESS**

Nil

### **15. DECISION TO MOVE INTO CONFIDENTIAL SESSION**

Moved Cr Wallace, Seconded Cr Coetzee.

**That Item 15.1 – TENDER - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (03/2024) be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the Local Government Act 1995,**

which permits the meeting to be closed to the public for business relating to the following:

- c) *A contract entered into, or which may be entered into, by the CRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
- e) *A matter that if disclosed, would reveal –*
  - i. Information that has a commercial value to a person; or*
  - ii. Information about the business, professional, commercial, or financial affairs of a person where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).*

The Motion was put and declared CARRIED (10/0).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

At 6:29pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 15.1.

Cr Cutler joined the meeting at 6:36pm.

#### **15.1 CONFIDENTIAL: TENDER - DESIGN AND CONSTRUCTION OF THE CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME (03/2024)**

Moved Cr Chester, Seconded Cr Berry.

**That the Council:**

- 1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (7/4).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Cutler, Krsticevic and Wallace.

**Against:** Councillors Hutton, Lagan, Migdale and Perkov.

Moved Cr Migdale, Seconded Cr Berry.

**That the meeting be REOPENED to the public.**

The Motion was put and declared CARRIED (11/0).

**For:** Councillors Anderson, Berry, Chester, Coetzee, Cutler, Hutton, Krsticevic, Lagan, Migdale, Perkov and Wallace.

**Against:** Nil.

At 6:48pm the meeting was reopened to the public.

**16. FORMAL CLOSURE OF MEETING**

The Chair declared the meeting closed at 6:41pm.